

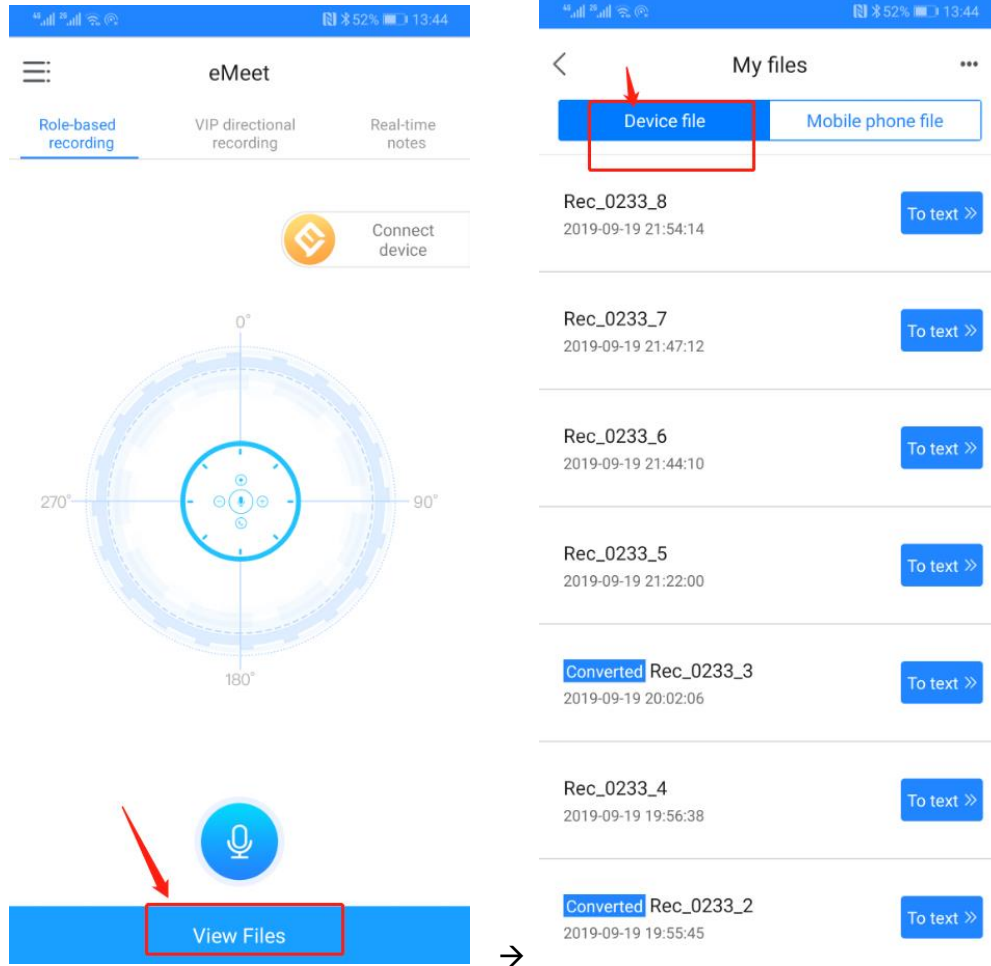
## eMeet App Device File Operation Manual

| Version | Author | Date       | Content |
|---------|--------|------------|---------|
| 1.0     | Howard | 2019-10-14 | Create  |
|         |        |            |         |
|         |        |            |         |
|         |        |            |         |
|         |        |            |         |
|         |        |            |         |

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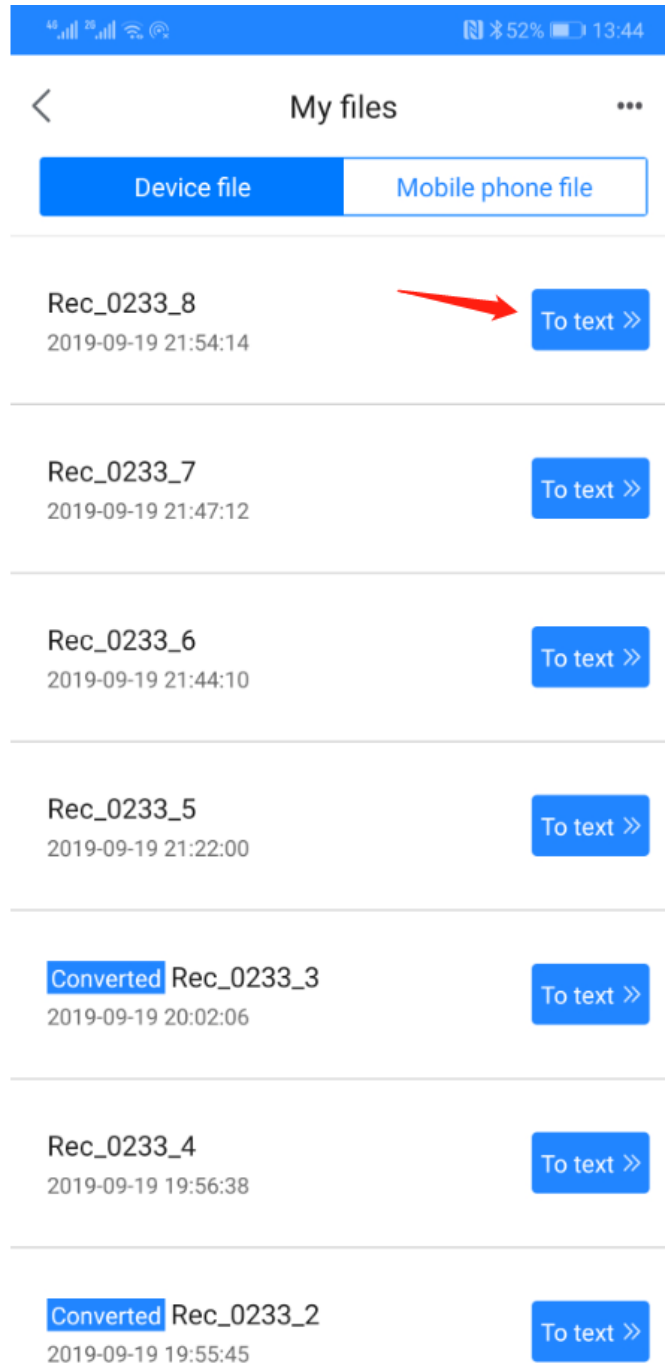
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# 1. View Files



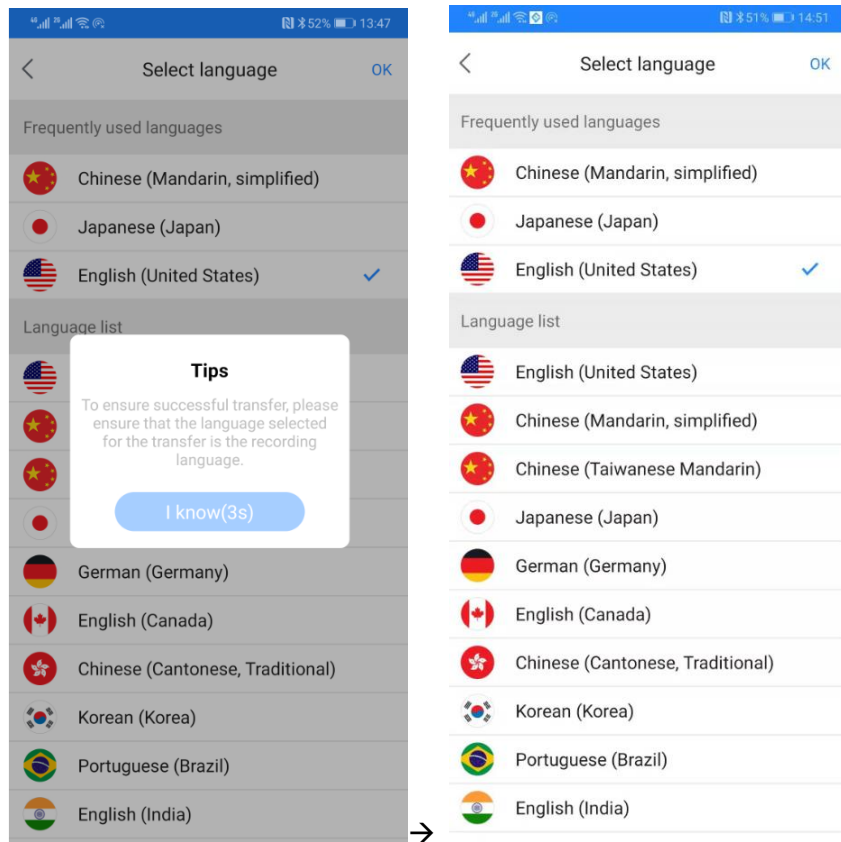
## 2. Convert File to Text

### 2.1 Press [to Text]

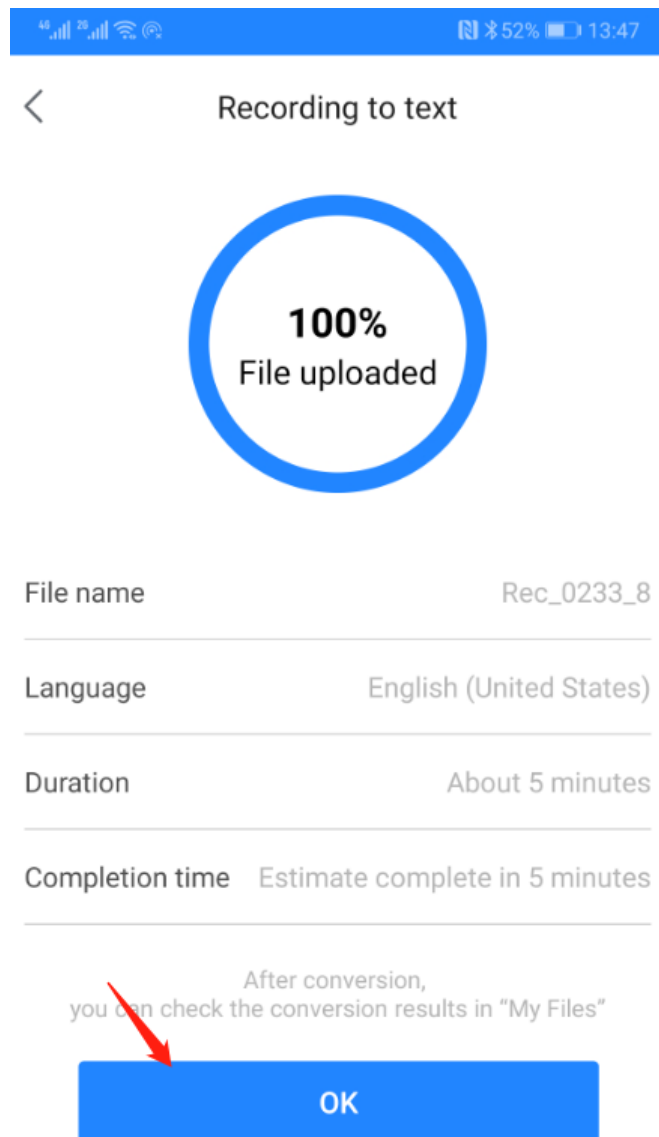


## 2.2 Select a language

Read tips and Select the language of your recording file, then press [OK]



Tip: Estimated waiting time and spending time  
Just press [OK] and the file you selected

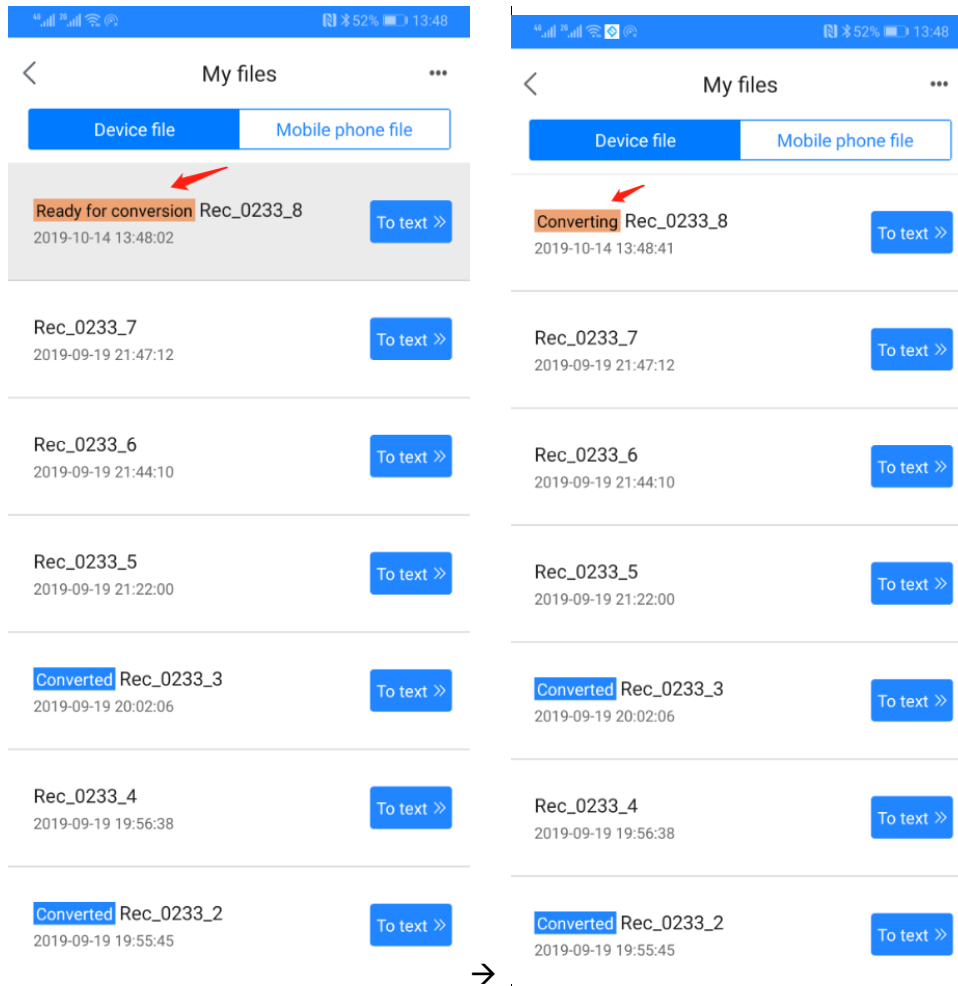


## 2.3 Wait for file status to become 'Converted'

You will receive a notification when file status is changed. If not, you can pull & refresh the list to view newest status.

The order of file status changes is: [Ready for conversion],[Converting],[Converted].

The most recently manipulated file will be displayed at the top of the list.



Converted

4G 52% 13:49

< My files ...

Device file Mobile phone file

**Converted** Rec\_0233\_8  
2019-10-14 13:49:00 To text >>

Rec\_0233\_7  
2019-09-19 21:47:12 To text >>

Rec\_0233\_6  
2019-09-19 21:44:10 To text >>

Rec\_0233\_5  
2019-09-19 21:22:00 To text >>

**Converted** Rec\_0233\_3  
2019-09-19 20:02:06 To text >>

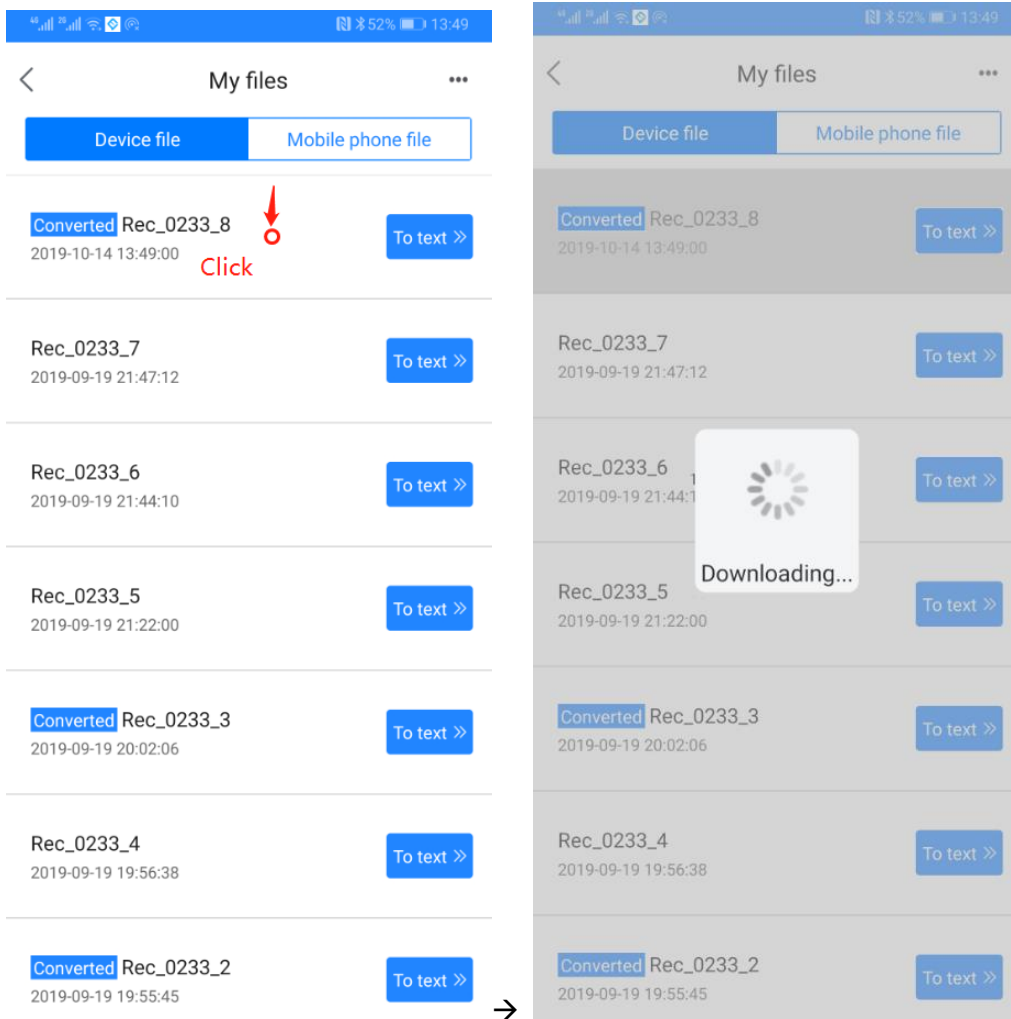
Rec\_0233\_4  
2019-09-19 19:56:38 To text >>

**Converted** Rec\_0233\_2  
2019-09-19 19:55:45 To text >>

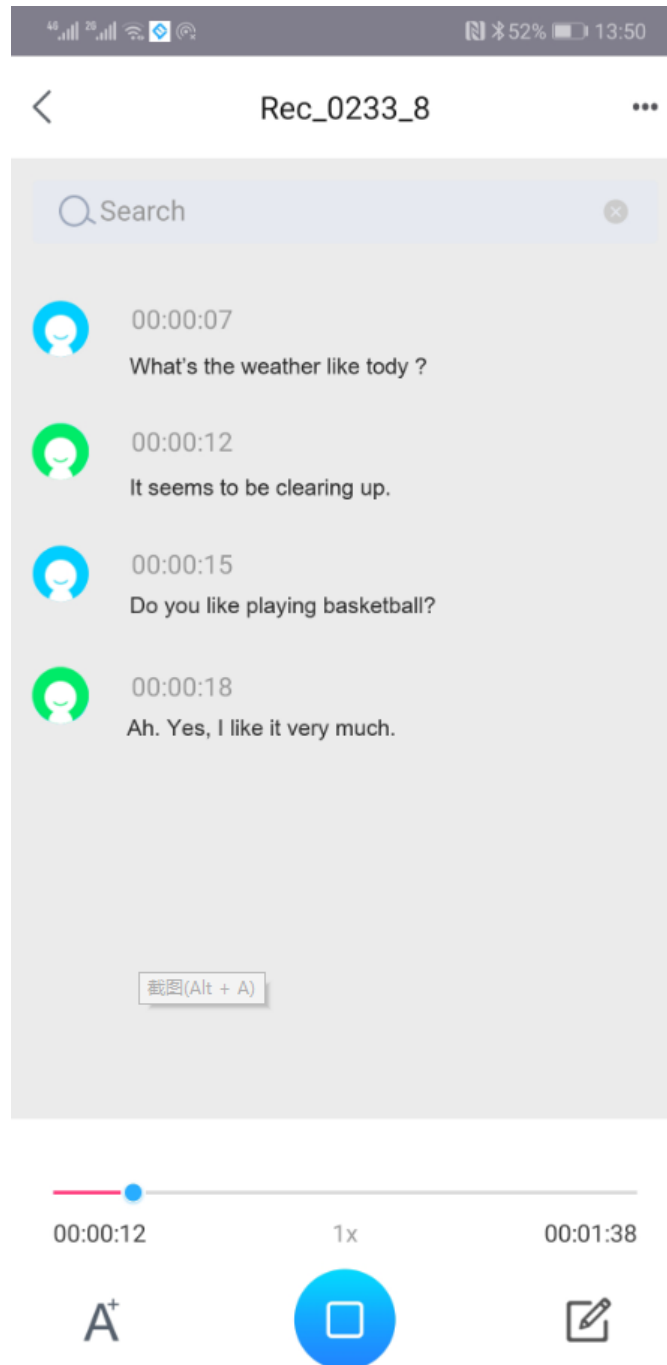


## 2.4 Playback and View Text of Role

Click file item and wait for file downloading.

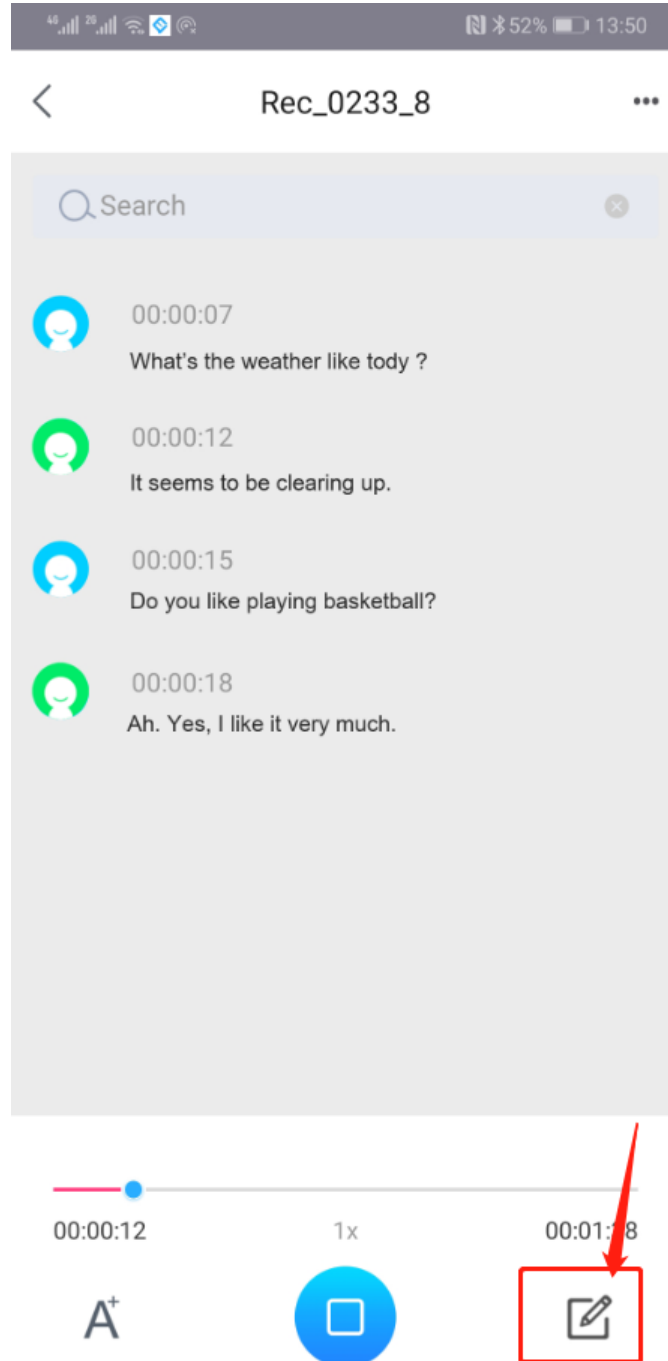


Different color icons indicate different roles.  
It will highlight the corresponding text according to the playback progress.



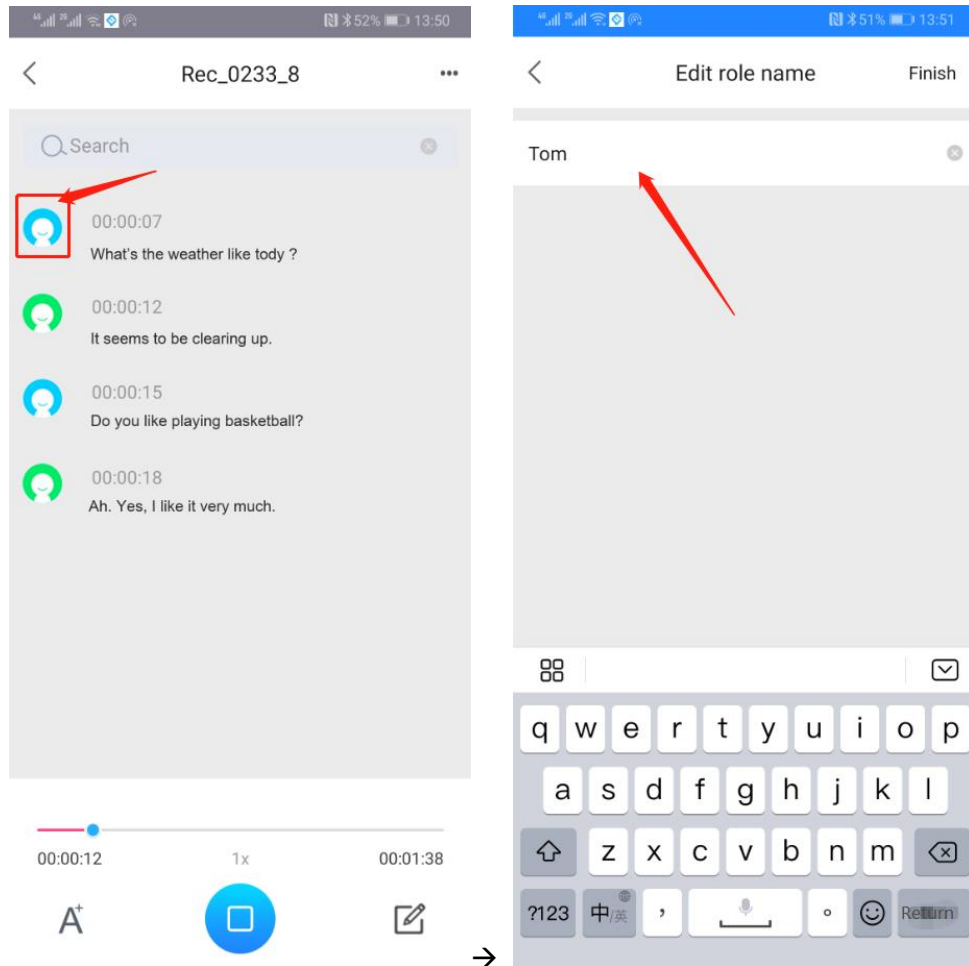
### 3 Edit Text

If the text is incorrect, you can edit it



## 4 Edit Role Name

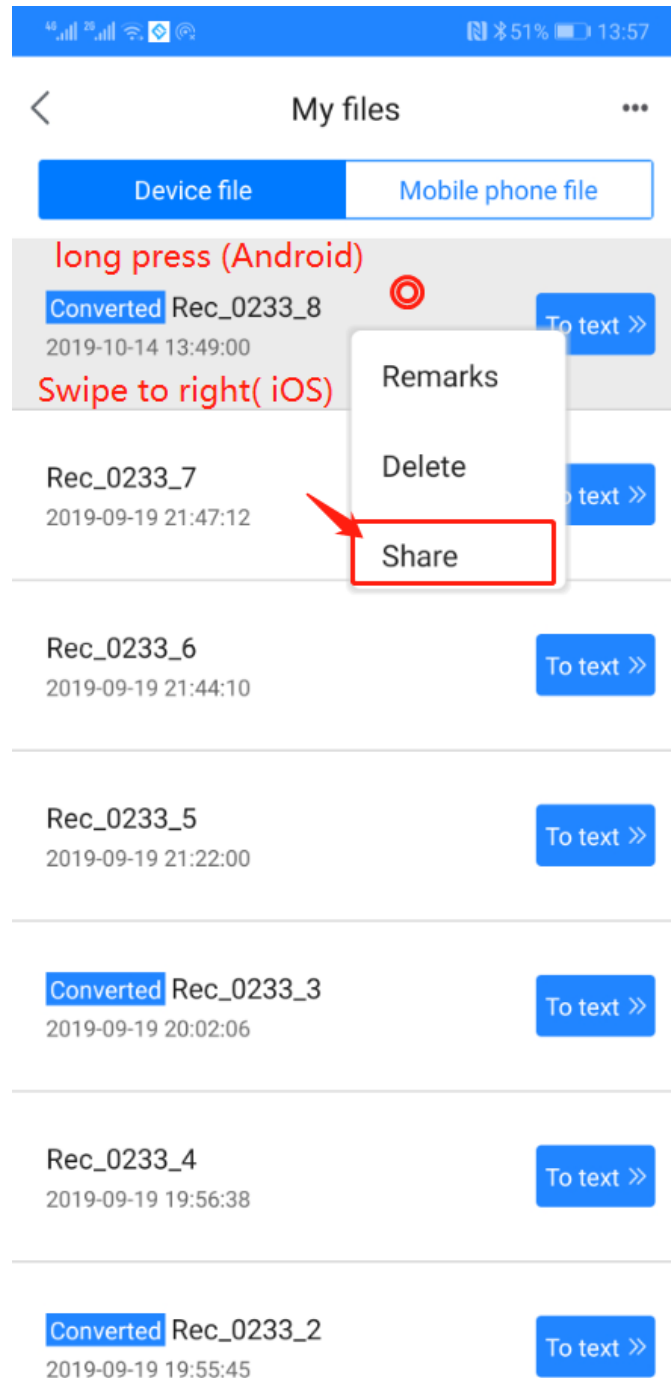
Click the icon, Input role name and click [Finish], this name will be shown.



## 5. Share Text or Audio File

Method 1: [My files]

long press for Android or swipe to right for iOS , the click [Share] on the menu.



Method 2:

Click [...] button and select [Share]

